



Practical and vocational training that will turn your employees into experts and help you increase staff productivity and motivation.

Over 100,000 people study AAT qualifications every year, from companies and organizations of all sizes, across all industry sectors. We have built our reputation by offering cost-effective training that works for employers, not just employees.

## AAT Accounting and Finance Qualification

Brochure

---

# WE CAN HELP YOU GROW YOUR BUSINESS



### **By supporting your staff to train with AAT, you can:**

- ✓ Attract, develop and retain the best people
- ✓ Improve the management of cash flow and finance – the lifeblood of your business.
- ✓ Stay one step ahead through continuous professional development.
- ✓ Project a credible, authoritative image to partners and clients.
- ✓ Achieve all this without disruption to the daily management of your business.

### **We deliver expertise where it's needed most**

Our qualifications give your staff the skills to manage cash flow, chase debtors more effectively and keep your business on a secure financial footing. This makes a big difference to the core of your business, and your bottom line.

### **We help you attract and retain the best talent**

We all feel more empowered and motivated when we have the chance to develop our skills and move our careers forward. By investing in training, you can increase the value of your workforce and demonstrate your commitment to their career progression.

### **We deliver practical skills that make a difference**

From their first day of training, AAT students will learn techniques and processes that they can apply directly at work. With a focus on communication skills and professional ethics throughout the qualification, students will be better prepared for the challenges they'll face in the workplace.

### **We work around you**

Flexibility is fundamental to AAT because it's all about helping your staff to study while contributing effectively to your business. This extends to the delivery of our qualifications with part-time and distance learning options.

### **We keep you one step ahead**

Every AAT professional member commits to ensuring their long-term effectiveness through continuing professional development. So, you can be sure your employees are up to date in terms of knowledge and skills, giving your company a competitive edge that makes a difference.

### **Flexibility to suit any work schedule**

Flexibility is key to AAT – our flexible qualification structures help your staff to develop their skills while contributing effectively to your business.

All our assessments are computer based, and with assessment dates published on an annual basis this allows you to manage time and resources depending on workload, absence and availability.

### **Fees and funding**

We know that implementing training requires a commitment in terms of finance and time, and we're confident your investment will be a worthwhile one.

What's more, funding might be available to support the cost of training.

Costs are broken down into two main categories:

- ✓ Training provider fees – paid to the training provider to cover tuition and sometimes course materials
- ✓ AAT fees – paid to AAT and includes admission, membership and assessment fees.

For more information on fees and funding please contact us.

***With an AAT accounting apprenticeship, your employees can develop skills and experience tailored to the needs of your business, while having access to our globally recognized Accounting Qualifications***



## PROGRESSING TO AAT PROFESSIONAL MEMBERSHIP

### Why professional membership?

When your staff member becomes an AAT professional member, they commit to lifelong learning through our continued professional development (CPD) framework. They'll keep their skills up to date and their knowledge fresh for the workplace, giving your company a competitive edge. We provide a wealth of exclusive support for our members' CPD – from free and discounted training events, to technical and ethical helplines, podcasts and email updates.

**Professional membership of AAT offers your staff the recognition they deserve for their achievements and demonstrates a commitment to keeping their skills up to date.**

### AAT professional memberships

On completion of the Advanced level of the AAT Accounting Qualifications, your staff members can gain a professional status by becoming an AAT Bookkeeper, using the letters AATQB after their name.

On completion of the Professional level, your staff have the opportunity to apply for AAT full membership. AAT full members can use the internationally recognized MAAT after their name, giving them the professional status that reflects the skills they've gained. After five years as a MAAT and with senior and managerial work experience, your staff can apply for fellow membership, FMAAT.

## AAT EMPLOYER ACCREDITATION

AAT's accredited employer scheme recognizes the significant role that employers have in the professional development of AAT student and professional members through ongoing training and support. As an AAT accredited employer – a sign of excellence – you are recognized for your provision of valuable training and development for your AAT members. This enables you to demonstrate your commitment to the development of your workforce and send out the right signals as an employer. The scheme is free to join and open to everyone who employs one or more AAT students or professional members, from small and medium businesses to large multinational organizations.

## OPTIONS AFTER QUALIFYING

### Fast-track to chartered accountancy

The AAT Accounting Qualifications are the perfect foundation for further training, and they provide generous exemptions to further study with all of the UK chartered and certified accountancy bodies.

AAT is the fast-track, non-graduate route into chartered accountancy. In fact, it's the only professional qualification that gives your staff a quicker route to chartered status.

### Progression to university

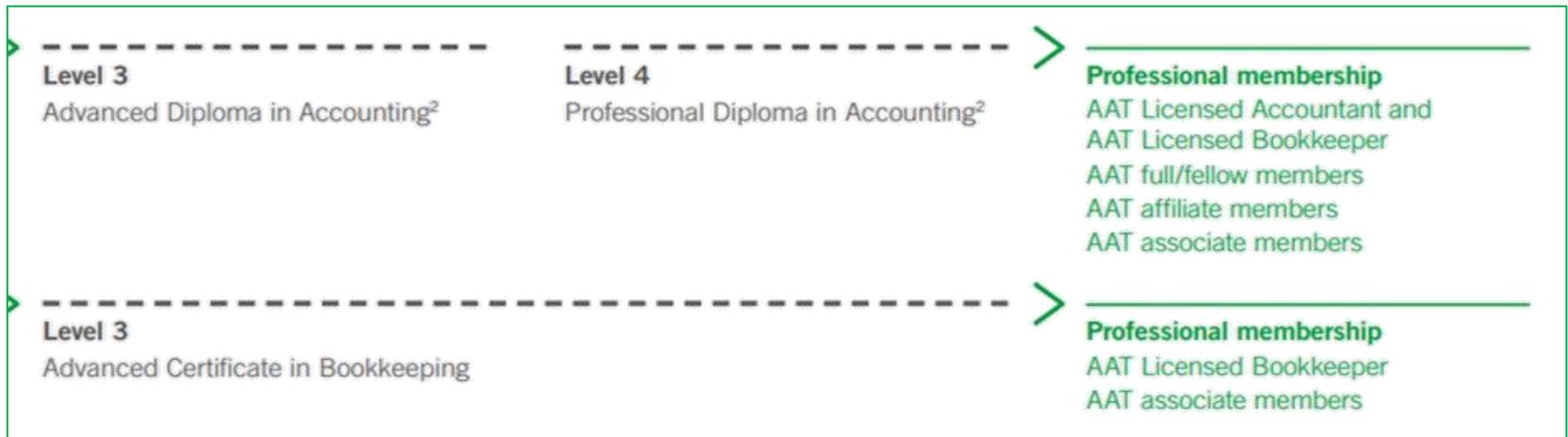
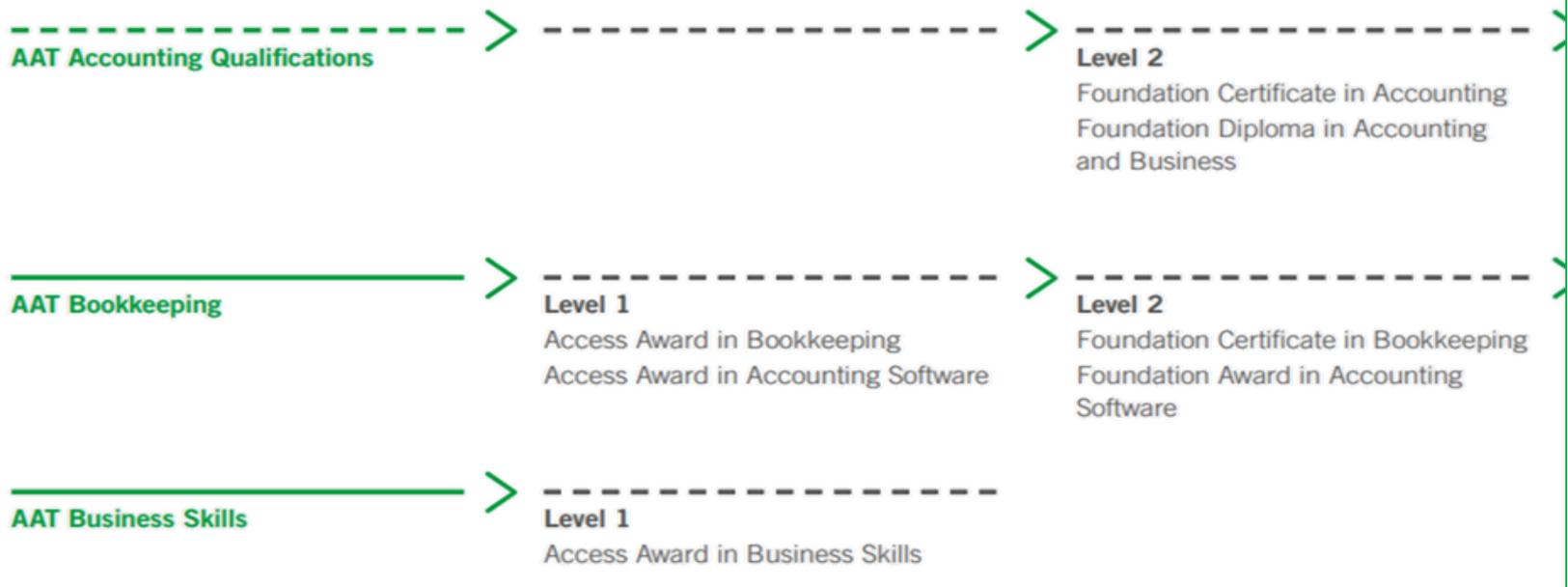
Once your staff have qualified they can continue their training on a graduate program. With degree-pathways at over 30 UK universities, the AAT Accounting Qualifications provide excellent exemptions on a range of accounting and finance-related degrees.

### Contact Us

#### European Institute of Management and Finance

101, Acropoleos Avenue, 3rd Floor,  
Strovolos, 2012 Nicosia, Cyprus  
Tel: +357 2227 4470  
Email: info@eimf.eu

## AAT qualifications



## YOUR NEXT STEP

### **I want to develop an AAT training program for my business**

1. Visit [aat.org.uk/mybusiness](http://aat.org.uk/mybusiness) and <http://eimf.eu/aat-accounting-and-finance-qualification/> to find information on AAT training for your business.
2. Call us on +357-2227 4470 (option three) to arrange a consultation to discuss the training options to suit your business needs.

### **I'm ready to upskill my finance staff and register them as AAT student members**

1. Ask your staff to complete the AAT Skillcheck at [aatskillcheck.org](http://aatskillcheck.org). This will provide guidance on the recommended level for your staff member to begin their training, based on their skills and knowledge.
2. Register your staff as AAT student members at [aat.org.uk/register](http://aat.org.uk/register)

### **I want to recruit new finance staff and start them on AAT training**

1. Advertise your trainee vacancies.
2. Register your staff as AAT student members at [aat.org.uk/register](http://aat.org.uk/register)

### **And if you're taking on an apprentice:**

3. Find more information from the relevant apprenticeship organization for your region.

# ANY QUESTIONS?

Contact us today to find out more about AAT and our qualifications.

Call us on +357 2227 4470 to arrange a consultation to discuss the training options to suit your business needs, or email [info@eimf.eu](mailto:info@eimf.eu)