

Project Management

Due to the volatility of the business environment, organisations are required to use temporary systems that are flexible in order to address the market changes, the evolving and disruptive technologies and competition. Project based management provides the required flexibility and at the same time productivity and economies are achieved through structured project management efficiency and effectiveness. For these reasons, Project Management in today's business environment represents a strategic competence of organisations and project management skills are considered a priority.

What will be taught

Several project management frameworks and methodologies have been developed to address the increasing needs of project based work. The course combines the principles and techniques of the most widely used project management methodologies and provides the essential steps to initiate, plan, execute, monitor, control and close projects, regardless of their size, application area and business sector. Upon completing the course, the participants will be able to understand:

- How projects are selected and prioritized
- What is necessary to initiate a project
- How to develop a comprehensive project management plan
- What are the requirements of communication planning, quality and risk planning
- The principles of managing human resources in temporary endeavors
- How projects' performance is managed and controlled
- How projects are closed and delivered to ongoing operations

Who should attend

The program's objectives address the needs of executive managers that authorise and oversee projects, Project Managers, Project team leaders, supporting experts and other administrative personnel that provides support to projects.

If you would like to discuss bringing this or another topic to your organization on an in-house basis please call us at 22274470 or email us at info@eimf.eu. To check our full course calendar please visit www.eimf.eu

All participants will be awarded a certificate of attendance. Each hour of attendance will account for one unit of Continuing Professional Development (CPD) as required for members of most professional bodies.

Workshop Schedule

- Project Environment and Project Management Principals
- Project Initiation
- Requirements Documentation and the Scope Baseline
- Defining the Project Scope
- The Project Schedule
- The Project Budget
- Human Resources and Communication in Projects
- Risk Management in Project
- Project Execution
- Monitoring and controlling the project and change management
- Project Performance management
- Closing the project
- Project management applications

Trainer: Andreas Solomou

Andreas Solomou has substantial experience in managerial positions. He has managed numerous projects in the fields of product development and education. Since 2006 he has been training professionals in various fields including project management.

He holds a master's degree in business administration (MBA), and he is a certified project manager (PMP) by PMI (Project Management Institute), as well as a certified trainer of Microsoft (MCT). He also has an MCTS (Microsoft Certified Technology Specialist) certification for managing projects using information systems. He regularly delivers training to ECDL's professional trainers regarding Project Planning.

Seminar Details

Dates: 21 and 23 September 2016

Time: 09:00 – 17:15

Duration: 14 hours / CPD units

Venue: EIMF Premises, Nicosia

Language: English

Cost: €250 + VAT