




ICAEW

Programme Brochure and Timetable



Table of Contents

1. The ICAEW Qualification Structure	1 - 2
2. Your Learning and Mentoring Experience	3
3. Delivery Methods	4 - 6
4. Tuition Fees	7 - 9
5. Courses and HRDA ERMIS Registration	10 - 15
6. Terms of Enrollment	16 - 19
7. Learning Materials	20
8. ICAEW Exam Deadlines, Fees & Exam Dates	21 - 23
9. Timetables	24





The ICAEW Qualification Structure

If you're aiming for a successful career in accounting, finance, or business leadership, the ICAEW ACA Qualification is one of the most respected professional routes you can choose.

Awarded by the [Institute of Chartered Accountants in England and Wales \(ICAEW\)](#), the ACA develops the technical expertise, ethical judgement, and strategic mindset needed to excel across industries — from audit and corporate finance to consultancy, advisory, and leadership roles.

At EIMF, you benefit from expert tuition, flexible learning formats, and personalised mentoring to help you progress confidently through every stage of the qualification. Whether you're starting your accounting journey or strengthening your professional profile, we'll support you every step of the way.

Certificate Level

Build strong foundations in accounting, finance, business, and law.

- **Accounting Fundamentals** | Learn the essentials of double-entry bookkeeping, transaction recording, adjustments, and preparing basic financial statements.
- **Assurance and Risk Fundamentals** | Understand the purpose of assurance, the role of ethics, and how to assess internal controls and collect evidence.
- **Business Insight and Performance** | Develop the ability to prepare financial information that supports effective management and decision-making.
- **Business Law** | Gain a clear understanding of key legal principles relevant to business operations.
- **Sustainability and Ethics** | Explore how sustainability and ethics shape the role and responsibilities of today's accountant.
- **Tax Fundamentals** | Learn core taxation principles and calculate major taxes in practical scenarios, including income tax, national insurance, capital gains, inheritance tax, corporation tax, VAT, and stamp duties.



Professional Level

Apply your knowledge to real-world business challenges and develop advanced analytical skills.

- **Fundamental Case Study** | Demonstrate your technical ability, critical thinking, and communication skills through real accounting scenarios. Strengthen essential behaviours such as adaptability, integrity, and professional scepticism.
- **Assurance, Risk and Reporting** | Deepen your expertise in assurance, risk assessment, and reporting. Learn how to evaluate controls, respond to risks, and prepare statements with professional judgement.
- **Business and Digital Strategy** | Understand how organisations create and monitor strategy in a digital world, exploring technology, ethics, and sustainability in decision-making.
- **Corporate Financial Strategy** | Learn how to recommend financial strategies, covering investment, financing, dividends, valuation, and risk management.
- **Corporate Reporting, Data and Assurance** | Develop advanced skills in IFRS® reporting for single entities and groups. Learn how to plan and report on assurance engagements and use data analytics to identify risks and investigate key areas.
- **Tax Compliance and Planning** | Prepare tax computations for individuals and companies, evaluate tax implications, resolve common issues, and advise on effective, compliant strategies.

Advanced Level

Bring everything together to solve complex business issues with confidence and professionalism.

- **Technical Case Study** | Apply technical knowledge and professional judgement to real compliance and business challenges, balancing accuracy, ethics, and stakeholder needs.
- **Strategic Case Study** | Show your ability to think strategically and make sound recommendations in complex scenarios. Combine qualitative and quantitative analysis while demonstrating strong commercial insight and ethical decision-making.



Your Learning and Mentoring Experience

At EIMF, you're never studying alone. You'll receive ongoing mentoring, practical guidance, and the flexibility to study in the way that suits you best.

- **Online Self-Paced Learning** | You'll study at your own pace, anytime and anywhere. You'll have access to structured recorded lectures, study materials, and interactive quizzes — all aligned with the ICAEW syllabus. Self-paced learning gives you full flexibility while maintaining access to tutor and mentor support whenever you need it.
- **Online Interactive Learning** | You'll join live virtual classes that recreate the classroom experience. You can ask questions, participate in discussions, and connect with tutors and fellow learners in real time. Recordings are available for review, so you can revisit complex topics at your convenience.
- **Note:** Our live online ICAEW courses are subsidised by the Human Resource Development Authority of Cyprus (HRDA), helping you access high-quality professional training at a lower cost.
- **Mentoring Support** | You'll be assigned a mentor who supports you throughout your studies. Your mentor will help you set realistic goals, stay on track, and build effective study habits to maximise your success.
- **Revision and Exam Preparation Workshops** | You'll take part in intensive sessions focused on past papers, examiner insights, and time management, helping you gain confidence before your exams.

Study Modes and Intakes

You can start your ICAEW journey at several points throughout the year.

Whether you prefer to study online live or self-paced, you'll benefit from continuous mentoring and comprehensive academic support from our team.

Start Your ICAEW Journey Today

Our team will guide you through registration, exemption enquiries, and study planning, helping you design a learning path that fits your goals.

Delivery Methods

Certificate Level				
Paper	Lecturer(s)	Programme HRDA No	Method of Delivery	
			Tuition Phase	Revision Phase
Accounting Fundamentals	N/A	N/A	Self-Pace	Self-Pace
Assurance and Risk Fundamentals	TBC	N/A	Mentoring Learning	Live Online
Business Insight and Performance	N/A	N/A	Self-Pace	Self-Pace
Business Law	TBC	N/A	Mentoring Learning	Live Online
Tax Fundamentals	TBC	N/A	Mentoring Learning	Live Online
Sustainability and Ethics	TBC	587191	Mentoring Learning	Live Online

Professional Level

Paper	Lecturer(s)	Programme HRDA No	Method of Delivery	
			Tuition Phase	Revision Phase
Fundamental Case Study	TBC	N/A	Mentoring Learning	Live Online
Assurance, Risk and Reporting	TBC	N/A	Mentoring Learning	Live Online
Business and Digital Strategy	TBC	586523	Mentoring Learning	Live Online
Corporate Financial Strategy	TBC	587144	Mentoring Learning	Live Online
Corporate Reporting, Data and Assurance	TBC	N/A	Mentoring Learning	Live Online
Tax Compliance and Planning	Marios Mortis	586295	Mentoring Learning	Live Online

Advanced Level

Paper	Lecturer(s)	Programme HRDA No	Method of Delivery	
			Tuition Phase	Revision Phase
Technical Case Study	TBC	586249	Mentoring Learning	Live Online
Strategic Case Study	Marios Mortis	585395	Mentoring Learning	Live Online

Tuition Fees

HRDA approved papers (+ Revision) | Live Online

HRDA Sponsored Students	€
Fees	1,500
HRDA Subsidy	(1,200)
Net Fees	300

Important Information for HRDA-Approved Papers

To join an **HRDA-approved paper**, all students (both **sponsored** and **non-sponsored**) must:

- have an **ERMIS account**, and
- comply with **HRDA regulations and procedures**.

The fees listed above apply to the **HRDA-approved lecture phase only**.

Please note:

- The **Revision phase**, any **additional support lectures, tests, and mock exams** are **not subsidised by HRDA**.
- **However, there will be no extra charge** for the above.

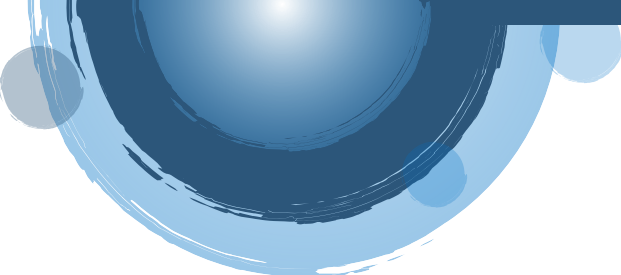
Important reminder: *The responsibility for ensuring that the HRDA subsidy is approved remains with the employer.*

HRDA approved papers (+ Revision) | Live Online

Non - HRDA / Independent students	€
Accounting Fundamentals, Assurance and Risk Fundamentals, Business Insight and Performance, Business Law, Sustainability and Ethics, Tax Fundamentals	900
Fundamental Case Study, Assurance, Risk and Reporting, Business and Digital Strategy, Corporate Financial Strategy, Corporate Reporting, Data and Assurance, Tax Compliance and Planning	1,000
Technical Case Study, Strategic Case Study	1,100

Non-HRDA approved papers (+ Revision) | Self-Paced

	€
Certificate Level (Discounted Bundle Cost)	1,700
Accounting Fundamentals	330
Assurance and Risk Fundamentals	330
Business Insight and Performance	330
Business Law	330
Sustainability and Ethics	330
Tax Fundamentals	330
Professional Level	2,100
Fundamental Case Study	410



Assurance, Risk and Reporting	410
Business and Digital Strategy	410
Corporate Financial Strategy	410
Corporate Reporting, Data and Assurance	410
Tax Compliance and Planning	410

Advanced Level	980
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Technical Case Study	580
Strategic Case Study	580

Courses and HRDA ERMIS Registration

Submitting Participation for HRDA (ANAD) Training Programmes | Employers' Guide

Polybusiness Training Programmes – Regular (Συνήθη)

Before you start (Checklist)

Please have the following ready:

1. **Company ERMIS login credentials**
2. **Employee details** (full name, ID details if requested, job title/role)
3. Programme identification
 - ✓ HRDA (ANAD) Programme Code → see above of the Programme Information Pack
 - ✓ Training Provider / Όνομα ΚΕΚ: EDEX – Educational Excellence Corporation Ltd.

Step 1 | Log in

1. Log in to the ERMIS platform using your company credentials.

Step 2 | Follow the correct navigation path

Go to:

2. **Participation in Training Programs** – Συμμετοχή σε προγράμματα κατάρτισης
3. **Lifelong Learning** – Δια βίου μάθηση
4. **Polybusiness Training Programs – Regular** – Πολυεπιχειρησιακά Προγράμματα Κατάρτισης – Συνήθη

Important: This is the correct category for “Regular / Συνήθη” polybusiness programmes.

Step 3 | Find the programme (Search first, then open)

5. Use the search to locate our programme using either method:

✓ **Option A** (Recommended): Search by **HRDA (ANAD) Programme Code** (see above)

✓ **Option B**: Search by Training Provider / Όνομα ΚΕΚ

→ Enter: **EIMF Holdings Ltd.**

6. Once you locate the programme, **open/select** it to continue.

Step 4 | Submit the Employer Application

7. Click: **Actions** – Ενέργειες

8. Select: **Application for Participation** – Αίτηση για συμμετοχή

9. Select:

✓ Employer application for participation and authorisation for subsidy payment –

✓ Αίτηση εργοδότη για συμμετοχή και εξουσιοδότηση για καταβολή χορηγήματος

10. Click: **Complete application** – Συμπλήρωση αίτησης

Step 5 | Add the employee (Participant List)

11. Under **Participant List Creation**, select:

✓ **Add Participant** – Δημιουργία ηλεκτρονικού παρουσιολογίου – Προσθήκη Συμμετέχοντα

12. In **ANAD No.** – Full Name:

✓ Select your **Company name** (from the list), then

✓ Enter the employee's **Full Name** (and ANAD number if the system requests it)



13. Complete the employee details and click: **Add** – Πρόσθεση

Important:

- ✓ This step saves the participant in the list.
- ✓ In the job description, include duties related to or associated with the training programme

Step 6 | Final confirmation (This is the “second Add”)

14. **Click Add** – Πρόσθεση again to finalise/confirm the participant entry (system confirmation step).

In short:

- ✓ First “Add” = saves the participant
- ✓ Second “Add” = confirms/finalises the entry

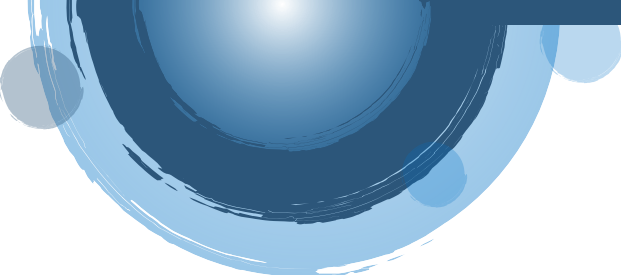
What “Done” looks like (Final Check)

After submission, confirm one or more of the following:

- ✓ Participant appears in the Participant List
- ✓ Application shows Submitted / Pending / Under Review (or similar status)
- ✓ You can view the completed submission details

(If ERMIS allows it, save/print the confirmation page for your records.)

→ **ERMIS registration link:** <https://ermis.anad.org.cy/>



Quick troubleshooting (Most common issues)

If you can't find the programme in search:

- ✓ Confirm you selected: Polybusiness Training Programmes – Regular (Συνήθη)
- ✓ Search by provider: EIMF Holdings Ltd.
- ✓ Use the HRDA (ANAD) Programme Code from the methods of delivery section above

If the employee won't save:

- ✓ Make sure all mandatory fields are completed
- ✓ Try rewriting the job description using the templates above
- ✓ Ensure the company name is selected first under “ANAD No. – Full Name”

If you're unsure whether it was submitted:

- ✓ Re-open the programme → check Application status
- ✓ Confirm the employee appears in the Participant List

Non-HRDA / Independent Students

EIMF Registration (Student Registration Form)

All independent (non-HRDA subsidised) students must first complete the EIMF registration form:

[Course Registration Form](#)

Procedure for Submitting Participation Through the ERMIS Platform (Student)

Step 1 | Access the ERMIS Platform

1. Go to ERMIS: <https://ermis.anad.org.cy/>
2. Select: **Participation in Training Programmes** – Συμμετοχή σε Προγράμματα Κατάρτισης
3. Click: **Participation** – Συμμετοχή

Step 2 | Navigate to the Correct Programme Category

4. Select: **Lifelong Learning** – Δια Βίου Μάθηση
5. Choose:
 - ✓ **Category 3 – Multi-Company Training Programmes – Standard**
 - ✓ **Κατηγορία 3 — Πολυεπιχειρησιακά Προγράμματα Κατάρτισης – Συνήθη**

Step 3 | Select the Correct Scheme

6. Go to: Select Scheme – Επιλογή Σχεδίου
7. Choose the training scheme related to the programme you wish to attend.

Step 4 | Locate the Programme (HRDA Code Search)

8. Select: Search with **HRDA Code** – Αναζήτηση με τον Κωδικό ΑναΔ
9. Click Search – Αναζήτηση and enter the **HRDA programme code** provided to you.

Alternative search option:

If searching by Training Provider / Όνομα ΚΕΚ, enter: EIMF Holdings Ltd.

Step 5 | Submit Your Participation Application

10. Click: **Actions** – Ενέργειες
11. Select:
 - ✓ **Application for Participation – Employee, Non-Beneficiary of Subsidy**
 - ✓ **Αίτηση για Συμμετοχή → Αίτηση Συμμετοχής Εργοδοτούμενου, Μη Δικαιούχου Επιχορήγησης**
12. Click: Complete Participation – Συμπλήρωση Συμμετοχής
13. Complete the application form carefully (Συμπλήρωση της Αίτησης), including all required:
 - ✓ personal details
 - ✓ employment details (if applicable)
 - ✓ programme details
14. Click: Submit – Υποβολή to finalise your participation.

Your ERMIS submission is now completed.

→ **ERMIS registration link:** <https://ermis.anad.org.cy/>



Terms of Enrollment

Before you enrol in your EIMF ICAEW courses, please take a moment to read the key rules below. These terms help ensure a smooth registration process and uninterrupted access to your learning platform and materials.

Enrolment Requirements

To attend the **EIMF ICAEW courses**, gain access to the **AccountingWise platform**, and receive your study materials, you must:

- ✓ Complete the **online enrolment form**, and
- ✓ Make sure **that any fees from previous term(s)** are fully paid.

Already an ICAEW student?

Please remember to include your **ICAEW registration number** in the online enrolment form.

Important Registration Notes

Please keep in mind:

- ✓ **No late registrations** are allowed for Live-Online HRDA-approved papers.
- ✓ **Seats are limited**, so places are given on a first-come, first-served basis.

So, the sooner you register, the better!

Dropping / Withdrawing from a Course (Drop Form)

If you decide to withdraw from a course for any reason, you must complete the official online Drop Form, which you can find on our website under “Useful Links.”

Your **withdrawal date** will be the day you submit the Drop Form online.



Drop Fees (If You Withdraw After the Course Starts)

If you drop a course after it has started, you will be charged:

- ✓ a **pro-rata fee**, based on the initial tuition fee (without HRDA subsidy), and
- ✓ a **minimum administrative charge of €100**.

Important deadlines:

A full tuition fee will be charged if you withdraw after:

- ✓ 1 October (Autumn semester), or
- ✓ 1 April (Spring semester).

Access to Recorded Sessions

Your enrolment gives you access to recorded sessions until the **exam date of the current semester**.

After the **exam date**, access to recordings will no longer be available.

So please make sure you keep up with your study plan during the semester.

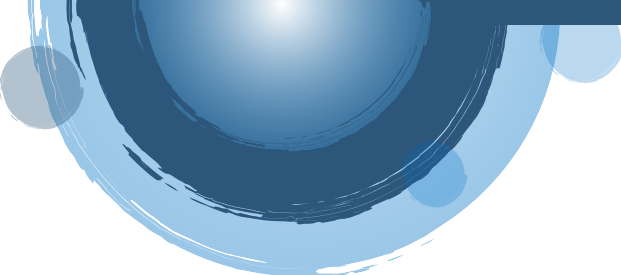
Payment Schemes (How You Can Pay)

1) HRDA Subsidised Papers (Sponsored Students)

If you are a sponsored student (HRDA subsidised), your invoice must be settled upon presentation.

2) Repeat & Revision Students

If you register for a Repeat / Revision course, your fees must be paid in full upon enrolment.



3) Flexible Payment Plan (Non-sponsored students)

If you are not sponsored and you are not using a special discount scheme, you may pay in instalments as follows:

- ✓ 25% upon enrolment
- ✓ 25% by the end of February
- ✓ 25% by the end of March
- ✓ 25% by the end of April

4) If Your Employer Covers Part of Your Fees

If your employer covers part of your fees and you receive a discount on your own share, please make sure you pay your share in full upon enrolment.

5) Need Different Payment Terms?

If you need to change your payment plan for any reason, please contact the Finance Department as early as possible.



Special Discount Schemes

Here are the discount options available:

15% discount for non-sponsored students attending:

- ✓ HRDA Live-Online courses
- ✓ Self-paced courses
- ✓ Repeat courses

To get the discount, the fees must be fully settled no later than: **31 March 2026**

If you are eligible for more than one discount, you will receive the highest discount available.

Exempted Paper Students

If you have exemptions but still want to attend an exempted paper, you can join the: Non-HRDA self-paced course and you will be charged the Repeat fee, as long as you submit the relevant supporting documents.

Learning Materials

When you enrol in a EIMF ICAEW course, your tuition fees include everything you need to study effectively and feel fully prepared for the exam.

Here's what you will receive:

1) Full Teaching Support (Tuition + Revision Phases)

You will attend both the Tuition Phase and the Revision Phase, so you're supported from the start all the way to exam preparation.

2) Complete Study Resources

You will receive:

- ✓ lecturer's notes
- ✓ a structured study plan
- ✓ practice questions
- ✓ mock exams designed to feel very similar to the real ICAEW exam

3) Personalised Feedback

You'll get individual feedback on your tests and mock exams, so you know exactly what to improve and how to improve it.

4) 24/7 Access to Lecture Videos (AccountingWise)

You will have 24/7 access to your recorded lecture videos through the Blackboard platform, so you can revise anytime, anywhere.

5) First Intuition Exam Kits

You will receive First Intuition Exam Kits for your paper(s).



ICAEW Exam Deadlines, Fees & Exam Dates

Plan your ACA exams early, places are limited and allocated on a first come, first-served basis, so booking ahead is essential.

Please note:

- **No late bookings or changes** are accepted after the booking deadline (including corrections to errors or omissions).
- **ICAEW reserves the right** to change exam dates, deadlines and times.
- All times shown are **UK-time**.

Important Notice | Dual Running of ACA Exams (2025–2027)

Between 2025 and 2027, two sets of ACA exams will run in parallel and some students may fall under transitional arrangements. Please ensure you book the correct version of your exam.

ACA Professional Level

2026 Professional Level | Key Dates & Deadlines

March 2026

- Booking opens: Mon 26 Jan (10:00)
- Booking closes: Fri 30 Jan (17:00)
- Exam dates: 9–11 March
- Results released: Thu 16 April* (*may change)

June 2026

- Booking opens: Mon 20 Apr (10:00)

- Booking closes: Fri 1 May (17:00)
- Exam dates: 8–10 June
- Results released: Thu 16 July

September 2026

- Booking opens: Thu 23 Jul (10:00)
- Booking closes: Fri 31 Jul (17:00)
- Exam dates: 7–9 September
- Results released: Thu 15 October

December 2026

- Booking opens: Mon 19 Oct (10:00)
- Booking closes: Fri 30 Oct (17:00)
- Exam dates: 7–9 December
- Results released: Thu 21 January 2027

ACA Advanced Level

2026 Advanced Level | Key Dates & Deadlines

July 2026

- Booking opens: Mon 18 May (10:00)
- Booking closes: Fri 29 May (17:00)
- Exam dates: 20–22 July
- Results released: Thu 27 August



November 2026

- Booking opens: Mon 14 Sep (10:00)
- Booking closes: Fri 25 Sep (17:00)
- Exam dates: 2–4 November
- Results released: Thu 10 December

Fees at a Glance (ICAEW Fees)

Annual Student Fee

From 1 January 2026: £216 + VAT (if applicable)

Exam Entry Fees (paid per exam)

Certificate Level: £99

Professional Level: £133

Advanced Level: £220

Case Study: £297

Credit for Prior Learning (Exemptions)

Fees are aligned to exam fees (where eligible):

2026: Certificate £99 | Professional £133

Credit is not available for Advanced Level exams.

Tuition and learning material costs vary by provider and may be included in tuition packages.

Spring 2026 Lectures Calendar

Paper	Courses Times		Courses Dates										Revisions		Mock Exam
	Start Time	Appr. End Time													
Sustainability and Ethics *	18:00	21:00	Mon 02 Mar	Mon 09 Mar	Mon 16 Mar	Mon 23 Mar	Mon 30 Mar	Mon 06 Apr	Mon 20 Apr	Mon 27 Apr	Mon 04 May	Mon 11 May	Mon 18 May	Fri (1) 22 May	Mon 25 May
Assurance and Risk Fundamentals	18:00	21:00	Mon 02 Mar	Mon 09 Mar	Mon 16 Mar	Mon 23 Mar	Mon 30 Mar	Mon 06 Apr	Mon 20 Apr	Mon 27 Apr	Mon 04 May	Mon 11 May	Mon 18 May	Fri (1) 22 May	Mon 25 May
Business and Digital Strategy *	18:00	21:00	Tue 03 Mar	Tue 10 Mar	Tue 17 Mar	Tue 24 Mar	Tue 31 Mar	Tue 07 Apr	Tue 21 Apr	Tue 28 Apr	Tue 05 May	Tue 12 May	Tue 19 May	Thu 21 May	Tue 26 May
Corporate Financial Strategy *	18:00	21:00	Wed 04 Mar	Wed 11 Mar	Wed 18 Mar	Wed 08 Apr	Wed 22 Apr	Wed 29 Apr	Sat (2) 02 May		Wed 06 May	Wed 13 May	Wed 20 May	Sun (3) 23 May	Wed 27 May
Corporate Reporting, Data and Assurance	18:00	21:00	Wed 04 Mar	Wed 11 Mar	Wed 18 Mar	Wed 08 Apr	Wed 22 Apr	Wed 29 Apr	Sat (2) 02 May		Wed 06 May	Wed 13 May	Wed 20 May	Sun (3) 24 May	Wed 27 May

Lecture Timetable (May):

- Fri 22 May: 15:00–18:00
- Sat 02 May: 09:00–15:00
- Sat 16 May: 09:00–15:00
- Sat 23 May: 09:00–15:00
- Sun 24 May: 09:00–15:00

